


Instructions for Completing Jr. Umpire Vouchers

General Notes:

- You must have ALL signatures (including your own) to be paid for your game!
- Your name and ALL game information must be written and legible
- Completed vouchers must be turned into Snack Bar to receive your hotdog and water
- Cash will be issued from Snack Bar based on voucher information
- Community Service forms will be signed once each month
- Questions? Send an email to tclluic@gmail.com


1) Write name and date/time of game.

JR. UMPIRE NAME: _____		GAME DATE: _____	GAME TIME: _____				
HOME TEAM:	VISITING TEAM:						
COACHES COMMENTS	COACHES COMMENTS			DIVISION UMPIRED _____			
_____	_____			PLATE (CIRCLE ONE) BASES			
Manager Signature (Home Team)	Manager Signature (Visiting Team)						
UMPIRE COMMENTS	INDICATOR CHECKED OUT						
_____	Y	CIRCLE ONE	N	IF YES, SNACK BAR MANAGERS INITIALS			
_____	_____		_____	_____			
Jr. Umpire Signature	Snackbar Manager Signature (Indicator Returned)						
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Instructions for Completing Jr. Umpire Vouchers

2) Write name of each team.


JR. UMPIRE NAME: _____	GAME DATE: _____	GAME TIME: _____					
HOME TEAM: COACHES COMMENTS	VISITING TEAM: COACHES COMMENTS						
_____ Manager Signature (Home Team)	_____ Manager Signature (Visiting Team)		DIVISION UMPIRED PLATE (CIRCLE ONE) BASES				
UMPIRE COMMENTS	INDICATOR CHECKED OUT						
_____ Jr. Umpire Signature	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: center;">Y</td> <td style="width: 15%; text-align: center;">CIRCLE ONE</td> <td style="width: 15%; text-align: center;">N</td> <td style="width: 55%; text-align: center;">IF YES, SNACK BAR MANAGERS INITIALS</td> </tr> </table>	Y	CIRCLE ONE	N	IF YES, SNACK BAR MANAGERS INITIALS	_____ SnackBar Manager Signature (Indicator Returned)	
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3) Have each manager sign the voucher.

JR. UMPIRE NAME: _____	GAME DATE: _____	GAME TIME: _____					
HOME TEAM: COACHES COMMENTS	VISITING TEAM: COACHES COMMENTS						
_____ Manager Signature (Home Team)	_____ Manager Signature (Visiting Team)		DIVISION UMPIRED PLATE (CIRCLE ONE) BASES				
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Instructions for Completing Jr. Umpire Vouchers

4) Write the Division (AA or AAA) for the game you umpired.

JR. UMPIRE NAME: _____	GAME DATE: _____	GAME TIME: _____					
HOME TEAM: COACHES COMMENTS _____ _____ _____	VISITING TEAM: COACHES COMMENTS _____ _____ _____	 <div style="border: 1px solid black; padding: 5px; display: inline-block;"> DIVISION UMPIRED _____ </div>					
_____ Manager Signature (Home Team)	_____ Manager Signature (Visiting Team)	PLATE (CIRCLE ONE) BASES					
UMPIRE COMMENTS _____ _____ _____	INDICATOR CHECKED OUT <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">Y</td> <td style="width: 10%; text-align: center; font-size: small;">CIRCLE ONE</td> <td style="width: 10%; text-align: center;">N</td> <td style="width: 10%; text-align: center; font-size: small;">IF YES, SNACK BAR MANAGERS INITIALS</td> <td style="width: 10%;"></td> </tr> </table>	Y	CIRCLE ONE	N	IF YES, SNACK BAR MANAGERS INITIALS		
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Instructions for Completing Jr. Umpire Vouchers

5) Circle whether you umpired the plate or the bases.

JR. UMPIRE NAME: _____		GAME DATE: _____		GAME TIME: _____		 DIVISION UMPIRED _____		
HOME TEAM: COACHES COMMENTS _____ _____		VISITING TEAM: COACHES COMMENTS _____ _____						
_____ Manager Signature (Home Team)		_____ Manager Signature (Visiting Team)		PLATE (CIRCLE ONE) BASES				
UMPIRE COMMENTS _____ _____		INDICATOR CHECKED OUT <table border="1"> <tr> <td>Y</td> <td>CIRCLE ONE</td> <td>N</td> <td>IF YES, SNACK BAR MANAGERS INITIALS</td> <td>_____</td> </tr> </table>				Y	CIRCLE ONE	N
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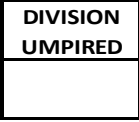
6) Circle if you checked out an indicator for the game (if you did, have the Snackbar manager initial the voucher before the game), and have the Snackbar Manager sign the voucher when it is returned (after the game). YOU DO NOT NEED A SNACKBAR MANAGER SIGNATURE IF YOU DID NOT CHECK OUT AN INDICATOR.

JR. UMPIRE NAME: _____		GAME DATE: _____		GAME TIME: _____		 DIVISION UMPIRED _____		
HOME TEAM: COACHES COMMENTS _____ _____		VISITING TEAM: COACHES COMMENTS _____ _____						
_____ Manager Signature (Home Team)		_____ Manager Signature (Visiting Team)		PLATE (CIRCLE ONE) BASES				
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Instructions for Completing Jr. Umpire Vouchers

7) Circle whether you want cash payment for the game or 3 hours of community service.

JR. UMPIRE NAME: _____	GAME DATE: _____	GAME TIME: _____					
HOME TEAM: COACHES COMMENTS _____ _____	VISITING TEAM: COACHES COMMENTS _____ _____						
_____ Manager Signature (Home Team)	_____ Manager Signature (Visiting Team)						
UMPIRE COMMENTS _____ _____	INDICATOR CHECKED OUT <table border="1"> <tr> <td>Y</td> <td>CIRCLE ONE</td> <td>N</td> <td>IF YES, SNACK BAR MANAGERS INITIALS</td> </tr> </table>		Y	CIRCLE ONE	N	IF YES, SNACK BAR MANAGERS INITIALS	PLATE (CIRCLE ONE) BASES
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8) Turn the COMPLETED voucher into the Snack Bar after every game.

Please see the Tri-City Website (www.tricitylittleleague.com) and click on the link "Umpires" for instructions on turning the voucher in.